

Art of the Lakes
Board Meeting Agenda - Creative Arts Center
August 20, 2025
9-11am

Our Mission is to develop, promote, and encourage an interest in the arts...

Present: Kristi Kuder, Sheryl Olson, Shari Prigge, Vanessa Sellner, Ann Smith, Sue Tsydahl,
Other: Debbie Ness, Jane Kelly, Kim Konikow - Consultant

Approve agenda review/additions- Motion to approve financial statements made by Sue T, seconded. Motion carried
Approve minutes from July 2025- Motion to approve financial statements made by Sheryl O, seconded. Motion carried

Financials - Ann Smith/Jane K

- Statement of Operations was presented
 - Net shows a gain due to accrual accounting, gallery sales were strong in July
- Statement of Financial Position was presented
 - Motion to approve financial statements made by Shari P, seconded. Motion carried
- Approval of bills (over \$100) - none

New Business – (5 min or less each)

- Grants/Fundraising
 - MSAB Arts Education Grant 2025/26 (Pending)
 - Approval TBD
 - LRAC Fall Project Grant due Sept. 4 (pass)
 - Arts Midwest GIG Funds for Wellness (matching up to \$15k) due Sept 15
 - Currently in development
 - LRAC Legacy Grant due October 2, 2025 (\$12,500) supporting ceramic/glass studio
 - Currently in development
 - LRAC Project Grant due February 5 for PLPA (\$3,000 w/ 20% match)
 - Currently in development
 - Improvement Grant from City of Battle Lake (matching up to \$5k)
 - Approved, submit receipts

Old Business - (5 min or less each)

- Preparation for moving materials from CAC by end of August (end of Sept as cleanout)
 - Yard Sale Benefit, August 21/22
 - Dump/Recycle (printers, monitors)
 - Keep and store (kitchen equipment (totes), smart monitor, white board, furniture, display case (gallery), monitors, benches (pickleball hill), outdoor art (Arts Advisory))
- Feedback from announcement re CAC, generally positive
 - Additional marketing using the same logos

CAC - Kristi

- Extend Utilities
 - Lease is up Aug 31, disconnecting at the end of Sept 2025.
 - Motion to approve to extend utilities made by Sue T, seconded. Motion carried
- Education updates and class locations- Kristi K / Shari P
 - Senior Center
 - Renting @ \$25/hr
 - Inquire about kitchen space/insurance
 - Art Radius (LRAC Spring Legacy Grant)
 - Literary Art resident Jan 2026

- Sue Kalsiem point of contact
 - Ottertail City Community Center
 - They inquired about fall programming at their location
 - Youth Classes
 - None
 - Adult Classes
 - Classes have either reached minimum or are full
 - Nothing is scheduled beyond September at this time
- Ceramics Studio update:
 - Chiropractor's office - video presented
 - Veterinary building- video presented
 - available January 2026
 - Storage available immediately
 - Create proposal
 - Weichert Building
 - Perk's Office
- September 19/20/21 wedding
 - Sue T/Sherl O point of contact

Gallery Update - Debbie

- Reorganized for Plein Air hanging (no volunteers- Kristi will conduct outreach)
- Current art work needs to be taken down 8/27 & 8/28
- Deadline 8/28 2PM for art submission. Judging 8/29 12noon

Members Appreciation event - Debbie

- 8/26 5PM (Door prizes- Card packs, gift cards, CAC items)

Past and Upcoming Events Discussion

- Art & Craft Affair Aug 9- Ann S/Deb
 - Successful with 80 vendors. 20+ registered for 2026
- Plein Air 2025 Awards Aug 29/30 - Deb
 - Appetizers/desserts: 3 volunteers have committed
 - Purchase of Collectors Preview tickets needs marketing

Board discussion - 10:15

- **Clarifying & Utilizing committee structure** with non-board members
 - 2024/2025 AOTL Board/Committee Structure presented. Committees were condensed/updated
- **Building a strong board**
 - Candidates / Skill set sought - (see list attachment)
 - Gauge interest of potential board members
 - Board Package Review
 - Folder packets completed board is assigned to potential board member outreach
 - Assignments to meet- spreadsheet updated in drive
 - Timeline set for responses- next board meeting
- **Fall Meeting Preparations**
 - Program evaluation and future program plans- tabled
 - Budget review for rentals and other costs, staffing
 - Jane K presented Financial Analysis CAC budget 2026 first draft, AOTL Gallery Sales 2025/2024/2023/2022, & AOTL Operating Expense Projections 2026

- o Fall Roadtrip - Granite Falls (DoPT/YES House), Sauk Centre (910 Art Lab), NY Mills (Culture Center), other
 - tabled

Motion to adjourn made by Sheryl O

Next Board Meeting - September 17, 2025, 9:00am, CAC